



Mare Blu Special Event Policy

- Villa must be fully rented.
- Special Event surcharge of \$2500.00 for up to 30 people.
- Additional refundable damage deposit of \$1500.00.
- A preferred event coordinator is required and they must be on site during the entire event.
- Event insurance is required, suggested company www.protectmywedding.com
- ALL flatware, china, dishes and glassware for the wedding party or function MUST be rented or provided by your caterer; caterer must also do ALL cleanups after the wedding, reception or party. Guests will be held responsible for any extra villa cleaning or trash removal that their caterer fails to do.
- All personnel involved with the function will need to be noted to our project manager so that access may be granted and also in keeping with our policy of maintaining security and privacy of our guests. This must be done two weeks in advance.
- Parking and road space is limited at our villa, which is in a quiet residential area; it will be the guest's responsibility to arrange for carpool or shuttle service in order to minimize traffic congestion.
- The total number of persons allowed to sleep in the villa at any one time is 12. Should a group misrepresent themselves, they will be required to pay for all excess persons immediately, or shall vacate the villa without refund.
- NO FUNCTIONS OR PARTIES ARE ALLOWED AT OUR VILLAS WITHOUT PRIOR WRITTEN PERMISSION. Additional surcharges, damage deposits and rental policies may apply. Written permission is an invoice which states the time and date of the function, as well as all applicable charges paid in full.
- Mare Blu Villa wishes to maintain a family atmosphere for the quiet enjoyment of Guests. We rent to family groups and responsible adults only; absolutely NO house parties or functions such as weddings are allowed without advance WRITTEN permission. All amplified music must end at 10:00 pm. Guests shall be sufficiently quiet and peaceful, so as not to disturb other residents of the neighborhood,

particularly after 10 pm at night. If guest is found to have had a wedding or any sort of group gathering for more persons than officially scheduled and paid for at the villa, and/or without Mare Blu's advance written permission, renter is subject to forfeiture of his entire villa security deposit.

- **Damage deposits and surcharges for your villa (see your invoices) must be SENT TO US WITH YOUR OTHER PAYMENTS! We reserve the right to apply this sum, in part or in total to either of the two damage deposits to pay for any damage, broken or missing items caused by your group. You must also promise to pay any damages or for any missing or broken items costing over and above the total of the amount per villa collected as damage deposits.**

Kindly sign and date a copy of this letter, signifying that everyone in this group understands and agrees to the above terms and conditions for functions or gatherings, and return it to us before your final payment date.

We appreciate your help and cooperation with this – we're delighted to be part of your group's special day!

All the best,

Teri Ackerman - Mare Blu Villa

FUNCTION DATE(S): _____

(Include capacity and nature of each function, i.e., "Wedding", "Dinner Party", "Cocktails", etc.)

UNDERSTOOD AND AGREED TO BY: _____

(Signature)

DATED ON: _____

Please scan to info@marebluvilla.com, fax to 803-366-7334 or mail to:

*Teri Ackerman
2802 Inlet Shore Drive
Fort Mill, SC 29708*